



PE & Sports Coach Vacancy Information



HumberEducationTrust
Where everybody counts, every moment matters.

We are Humber Education Trust.



Humber Education Trust's vision is to develop a high performing Multi Academy Trust that delivers the very best educational experience for all children and young people.

We will grow, develop, support and improve our schools across the Trust, with a clear focus on raising standards, encouraging innovation and strengthening the ethos of the Trust to ensure that we have a positive impact on all of the children and young people within the Trust.

As a partnership, our strength lies in a common purpose: high aspirations, moral values, care and support; yet celebrates our individual uniqueness. As a trust, we will drive these aims further and faster for the benefit of our pupils and our communities.

Humber Education Trust is also recognised by the DfE as an Academy Sponsor. This means that through the Trust, we are held accountable for sponsored schools who may join us, to ensure improvement in outcomes and taking responsibility for their performance and financial arrangements.

Humber Education Trust is supported by a strong Trust Board who provide effective support and the challenge required to ensure that we build on our track record of excellence to provide strategic partnerships to improve quality, share best practice and operate effectively and efficiently. We believe passionately that every penny that comes into a

school should be spent on the development and provision of a first-class standard of education for all. Humber Education Trust is a growing trust of 17 schools (13 primary schools and 4 special schools). We have a strong moral purpose and a determination to provide the best education possible for the children in our care.

- We always put the needs of children first
- We celebrate what joins us and also what makes our schools unique
- We embrace links with other education providers as we seek the best outcomes for children
- We have high aspirations for everyone in the school community
- We personalise the support offered to pupils, staff members and schools alike
- We believe in system leadership
- We are passionate educators of everyone in the school community
- We welcome challenge as this promotes positive change
- We are determined to achieve the best outcomes for every individual
- We are relentless in our pursuit of excellence

Thank you for showing an interest in working within our Trust. I wish you well with your application.



Rachel Wilkes
Chief Executive Officer



Grade & Scale point: 7, Scp 20-24

Salary: £30,296- £33,024 FTE, £13,890- £15,141 Actual,
£15.70- £17.12/hr

Hours of work: 20 hrs/wk

Contract: Permanent, Term time only (190 days)

Start date: September 2024

We have an exciting opportunity for an experienced PE and Sports Coach to join us at Clifton Primary School in September 2024.

We are looking to appoint someone who is enthusiastic, highly organised and experienced in sports coaching to support the leadership of PE and Sport across the school.

Our school is an exciting inner-city school that provides a first-class educational experience to all children. We are a diverse, inclusive school and value and celebrate individuality and differences.

JOB REQUIREMENTS:

- To ensure clear whole school planning and tracking for PE, including an action plan linked to the school improvement plan.
- Set appropriate and demanding expectations for pupils' learning and motivation. Giving pupils clear feedback and ways forward.
- To set high expectations for pupils' behaviour, establishing and maintaining a good standard of discipline through well focused teaching and through positive and productive relationships.
- To develop a range of high-quality coaching sessions at lunchtimes and after school to promote greater pupil involvement in physical activities
- To ensure the pupils have the opportunity to participate in a variety of regular sporting events across the city, encouraging involvement of a greater number of pupils.

THE SUCCESSFUL CANDIDATE WILL HAVE:

- GCSE English and maths Grade A-C (or equivalent)
- Sports Coaching qualification to Level 1 or equivalent/relevant experience
- A secure knowledge of positive behaviour strategies and approaches to behaviour management
- Ability to act independently in situations and to adopt a flexible and innovative approach to work
- Experience of producing reports and maintaining records

If you believe in the children in Hull, are passionate about our community and truly want to make a difference then we would love to hear from you.

AS A MEMBER OF HUMBER EDUCATION TRUST, WE OFFER:

- Commitment to securing the very best provision and outcomes for all children.
- A Trust with expertise in every area of the curriculum, both in primary and special settings, through our Teaching & Learning Ambassadors and peer networks.
- Outstanding individually tailored continual professional development for staff at all levels.
- Staff who feel valued and supported in their roles.
- A caring and safe environment where we recognise the diverse needs of our community, ensuring our young people from all backgrounds thrive.
- Ethical working with mutual respect and collaboration.

HOW TO APPLY:

Please complete an [application form](#) and submit it via our ETeach career page with an optional cover letter. All candidates are advised to refer to the job description and person specification before making an application.

Early application is encouraged. We will review applications throughout the advertising period and therefore reserve the right to close the advert early should sufficient applications be received.

Closing date for completed applications: 8am, Wednesday 22 May 2024
Interview date: w/c 3 June 2024

Visits to the school are encouraged, please ring to make an appointment.

If you have any queries regarding the role or application process, please contact Paulina Kobus, HR Administrator, at Clifton Primary School on Tel: 01482 325913 or via email pkobus@clifton.het.academy

As part of Humber Education Trust's recruitment processes, in accordance with statutory Keeping Children Safe in Education guidance, an online search will be carried out on all shortlisted candidates. Those shortlisted for interview will also be required to complete a self-declaration of their criminal record or information that would make them unsuitable to work with children.

CONDITIONAL OFFER:

Any offer of employment to this post will be subject to receipt of a satisfactory enhanced disclosure from the Disclosure Barring Service, Children's Barred List Check, Section 128 check where applicable, identity checks, medical clearance, proof of qualifications, satisfactory references and eligibility to work in the UK checks.

SAFEGUARDING STATEMENT:

Humber Education Trust is committed to safeguarding and promoting the welfare of children, young people and vulnerable adults and expects all staff and volunteers to share this commitment. We particularly welcome applications from underrepresented groups including ethnicity, gender, transgender, age, disability, sexual orientation or religion.

SCHOOL: Clifton Primary School

GRADE: 7

JOB TITLE: PE & Sports Coach

DATE PREPARED: April 2017

EVALUATION DATE: 24 May 2017

JE NUMBER: HET08

DIGNITY AT WORK: To show, at all times, a personal commitment to Looked after Children and treating all customers and colleagues in a fair and respectful way, which gives positive regard to people's differences and individuality (for example, gender, gender identity, nationality or ethnic origin, disability, religion or belief, sexual orientation, age). Assists in ensuring equal access to services and employment opportunities for everyone and promotes the school's Single Equality Scheme.

PURPOSE: To support the leadership of PE and Sport. To teach PE across the school and support the professional development of others. Supporting staff with the planning and teaching of PE. Delivering high quality coaching sessions in a range of activities at lunchtimes and after school. Train, enter and escort pupils to a variety of sporting events throughout the year. Continue to raise the profile of sport in the school.

PRINCIPAL ACCOUNTABILITIES:

SUPPORT FOR PUPILS:

- | | |
|----|--|
| 1. | To ensure effective planning and teaching of whole classes, groups and individuals so that teaching objectives are met, momentum and challenge are maintained and best use is made of teaching time. |
| 2. | To use teaching methods which keep pupils engaged, including stimulating pupils' intellectual curiosity, effective questioning and response, clear presentation and good use of resources. |
| 3. | Set appropriate and demanding expectations for pupils' learning and motivation. Giving pupils clear feedback and ways forward. |
| 4. | To set high expectations for pupils' behaviour, establishing and maintaining a good standard of discipline through well focused teaching and through positive and productive relationships. |
| 5. | To promote the inclusion and acceptance of all pupils within the activity and environment. |
| 6. | To develop a range of high quality coaching sessions at lunchtimes and after school to promote greater pupil involvement in physical activities. |
| 7. | To ensure the pupils have the opportunity to participate in a variety of regular sporting events across the city, encouraging involvement of a greater number of pupils. |

SUPPORT FOR THE TEACHER:

- | | |
|-----|---|
| 8. | To provide objective and accurate feedback to the teacher on the outcomes of the lesson and pupil's achievements. |
| 9. | To keep appropriate records as agreed with the teacher. |
| 10. | To promote positive values, attitudes and good pupil behaviour, dealing promptly with conflict and incidents in line with established policy and encourage pupils to take responsibility for their own behaviour. |

SUPPORT FOR THE CURRICULUM:

- | | |
|-----|--|
| 11. | To ensure clear whole school planning and tracking for PE, including an action plan linked to the school improvement plan. |
| 12. | Develop the range of sports on offer across the school. |
| 13. | Make appropriate use of equipment and resources, adapting to meet the needs of the pupils. |

SUPPORT FOR THE SCHOOL:

- | | |
|-----|---|
| 14. | Be aware of and comply with policies and procedures relating to child protection, equal opportunities, health, safety and security, confidentiality and data protection, reporting all concerns to an appropriate person. |
| 15. | Be aware of and support difference and ensure all pupils have equal access to opportunities to learn and develop, actively promoting British values. |
| 16. | To attend staff meetings and appropriate training sessions. |

17.	To provide high quality cover for PPA/Leadership time and other short teacher absences; enabling high standards of learning and achievement for pupils, within an atmosphere in which pupils feel challenged, valued and secure.
18.	To support the school in organising whole school sporting events: Sports Day, Sport Relief
19.	To work with other schools to develop sport, pupil engagement
20.	To work with the senior leadership team to plan, implement action plans and evaluate the spending of the Sports Premium to ensure maximum impact.
21.	To be flexible and able to work across all areas of the school.
22.	To promote and safeguard the welfare of children and young people.
23.	To build effective relationships with parents.

SPORTS COACHING

24.	To facilitate team games, collaborative activities and support pupils to find their own solutions to challenges.
25.	To collaborate closely with other sports coaches to develop good social interaction among the school community.
26.	To mentor and coach, showing an active enthusiasm for improving personal performance.
27.	To be responsible for the care, management and upkeep of equipment available for this purpose.
28.	The Health and Safety at Work Act 1974 and associated legislation places responsibilities for health and safety on the school, as your employer and you as an employee of the school. In addition to the school's overall duties, the post holder has personal responsibility for their own health and safety and that of other employees; additional and more specific responsibilities are identified in the school's Health and Safety Policy.

GENERAL:

The above principal accountabilities are not exhaustive and may vary without changing the character of the job or level of responsibility. The postholder must be flexible to ensure the operational needs of the school are met. This includes the undertaking of duties of a similar nature and responsibility as and when required.

DIMENSIONS:

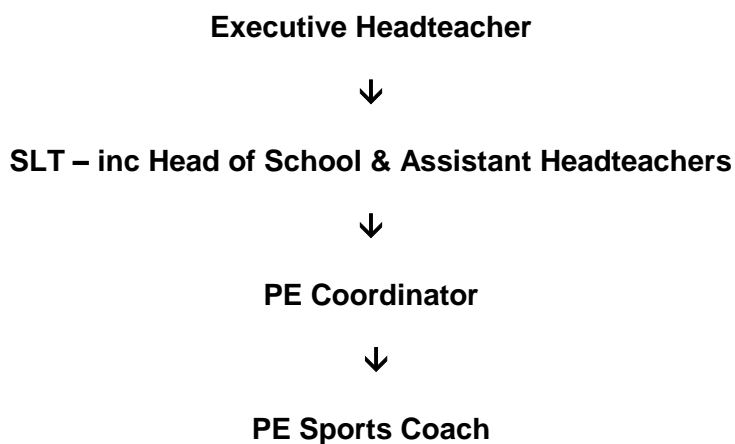
- 1. Responsibility for Staff:**
 - To ensure any support staff are suitably informed about the lessons to be taught, pupils to focus on and expected outcomes.
- 2. Responsibility for Customers/Clients:**
 - To promote positive behaviour for children, working with families to help them overcome barriers to learning
 - To improve attitudes to learning and raise levels of achievement
 - To ensure that any concerns regarding pupils' safety is reported immediately to the line manager and school's child protection coordinator.
- 3. Responsibility for Budgets:**
 - To develop a PE action plan with clear aims and planned outcomes, involving the purchase of resources.
- 4. Responsibility for Physical Resources:**
 - To accurately record and maintain records to comply with school policies and procedures.
 - To maintain confidentiality.

WORKING RELATIONSHIPS:

- 1. Within Support Staff Team/School:**
Daily interaction with pupils, parents/carers and colleagues.
- 2. Within Governing Body/Trust:**
Interaction with pupils, parents/carers and staff from other schools and members of the Governing Body and Trust.

- 3. With External Bodies to the School:**
Face to face or telephone contact with members of the school community.
Enquiries from external organisations.

ORGANISATION CHART:



	Not applicable	Low	Moderate	High	Very High	Intense	Supporting Information (if applicable)
PHYSICAL DEMANDS: Physical Effort and/or Strain – (tiredness, aches and pains over and above that normally incurred in a day to day office environment).		✓					Regular sporting activities indoor and outdoor
WORKING CONDITIONS: Working Conditions – (exposure to objectionable, uncomfortable or noxious conditions over and above that normally incurred in a day to day office environment).	✓						N/A
EMOTIONAL DEMANDS: Exposure to objectionable situations over and above that normally incurred in a day to day office environment.		✓					Occasional instances of challenging behaviour from pupils and rarely from parents.

PERSON SPECIFICATION				
The information listed as essential is used as part of the job evaluation process. The requirements identified as desirable are used for recruitment purposes only. <i>*Codes: AF = Application Form, I = Interview, CQ = Certificate of Qualification, R = References (should only be used for posts requiring DBS's), T = Test/Assessment, P = Presentation</i>		Essential	Desirable	How identified
1.	Qualifications:			
	English and Mathematics GCSE grade C or above or equivalent	✓		AF, CQ,
	NVQ L3 supporting teaching or equivalent/ relevant experience		✓	AF, CQ
	First Aid	✓		AF, CQ
	Sports Coaching qualification to Level 1 or equivalent/relevant experience	✓		AF, CQ
2.	Relevant Experience:			
	Experience of working with pupils with mixed abilities	✓		AF, I, R
	Experience of working with teams, of dealing with people at all levels and of motivating staff	✓		AF, I, R
	Experience of working with parents, external agencies and support services	✓		AF, I, R
	Experience of producing reports and maintaining records	✓		AF, I, R
	Experience of promoting active lifestyles	✓		AF, I, R
	Experience of leading sporting events	✓		AF, I, R
3.	Skills (including thinking challenge/mental demands):			
	Good level of literacy, numeracy and ICT skills	✓		AF,
	Motivation to work with children and young people	✓		AF, I
	Ability to form and maintain appropriate relationships and personal boundaries with children and young people	✓		I, R
	Ability to build rapport with parents, pupils and staff	✓		AF, I
	Excellent organisational skills with the ability to work under pressure, to use initiative, prioritise work	✓		I, R,
	Ability to work without supervision or to act independently in situations and to adopt a flexible and innovative approach to work	✓		I, R
	Excellent team working skills	✓		I, R
4.	Knowledge:			
	A secure knowledge of positive behaviour strategies and approaches to behaviour management	✓		AF, I
	Knowledge of national curriculum and assessment for learning strategies (primary desirable)		✓	AF, I, R
	Good understanding of the school's vision, purpose and objectives	✓		I
	An understanding of why equality of opportunity is important	✓		I
	A knowledge and commitment to safeguarding and promoting the welfare of children and young people	✓		I, R
	Knowledge of Health & Safety at Work legislation, policies and procedures	✓		AF
	Knowledge of Data Protection, Freedom of Information legislation with a thorough awareness of the importance of confidentiality	✓		AF
5.	Interpersonal/Communication Skills:			
	Verbal Skills			
	The ability to communicate effectively, articulate clearly and use basic courtesy and diplomacy at all levels, showing confidentiality and the skill to diffuse difficult situations when they arise.	✓		I

PERSON SPECIFICATION				
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	Highly developed interpersonal skills showing maturity, sensitivity of approach and patience necessary to communicate and negotiate effectively with a diverse range of people	✓		I
	Ability to establish professional, effective working relationships with a range of partners/colleagues, children and young people	✓		I
Written Skills				
	Excellent written skills, showing sensitivity and tact to all types of audiences. The post-holder may be required to produce reports for staff, parents, external agencies and governors	✓		I,
6.	Other: Thinking, Challenge/Mental Demands			
	The post-holder should be able to use his/her initiative to deal with situations	✓		I, R
The requirements listed below are not considered during the job evaluation process, but are essential requirements for the role that will be assessed during the recruitment process.				
7.	Disclosure of Criminal Record:			
	The successful candidate's appointment will be subject to the school obtaining a satisfactory Enhanced and Barring List Disclosure from the Disclosure and Barring Service	✓		DBS Disclosure
	If the postholder requires a DBS disclosure the candidate is required to declare full details of everything on their criminal record.	✓		AF (after short listing)

I have read and accept the role of PE & Sports Coach:

Name:

Signed:

Date:



Vision & Values

We are Humber Education Trust.

Our strength lies in a common purpose: high aspirations, moral values, care and support; yet celebrates our individual uniqueness. This is inclusion in its truest sense. We recognise that as every child needs different things to achieve the same end point, their full potential, so too do the schools that nurture and develop those children.

One size does not fit all.

Our commitment stretches across the breadth of our community with children firmly at the heart of all that we do. We are outward looking, embracing links with other education providers and agencies as we all seek the best outcomes for children.

We believe in innovative staff development opportunities at all levels, so that our teams enable our pupils and families to shine. We are passionate educators, both of ourselves and of others, prioritising resources to have the greatest impact, every minute of every day, on the children we serve.

We welcome challenge as this promotes positive change. Our determination to achieve the best outcomes for every individual means that we are relentless in our pursuit of excellence.

Only the best is good enough.

This is us. Humber Education Trust.



Humber Education Trust
Where everybody counts, every moment matters.



Work for Humber Education Trust

We value our employees

The following **benefits** are available to employees within our academies:

Financial

- Competitive Salary
- Teacher's Pension & Local Government Pension Scheme
- Occupational Sick Pay

Family Friendly

- Maternity, paternity and adoption leave
- Parental and dependent care leave
- Flexible working

Employee Benefits - Permanent Contracted Employees & Fixed Term

- Staff Wellbeing EAP - 24/7 Confidential counselling service
- Integrated GP service
- Physiotherapy
- SAS Gym and 12 week weight management programme
- Preparing parents programme
- Financial wellbeing support
- Discounts on high street brands and stores via online discount platform
- 20% Discounted Gym Membership - Hull City Council Leisure

Professional Development

- Continuous Professional Development for All Staff
- Access to Middle and Senior Leadership Courses
- Supportive staff, committed to improvement, who will work with you to achieve your goals

The opportunity to make a real difference to the lives of our students